

ADMINISTRATIVE FEES

	Fee
<ul style="list-style-type: none"> ➤ Certified true copy of the transcript of grades for former students <ul style="list-style-type: none"> before 1988 from 1988 <p>(maximum of three copies. CHF 15 for each additional copies)</p>	<p>CHF 30 CHF 15</p>
<ul style="list-style-type: none"> ➤ Certified true copie of transcript of grades and diploma (maximum of three sets of copies. CHF 15 for each extra set of copies) 	<p>CHF 15</p>
<ul style="list-style-type: none"> ➤ Various certificates 	<p>CHF 15</p>
<ul style="list-style-type: none"> ➤ Duplicata of the diploma (duly motivated request) 	<p>CHF 50</p>
<ul style="list-style-type: none"> ➤ New diploma in case of a legal change of name 	<p>CHF 50</p>
<ul style="list-style-type: none"> ➤ Administrative semester tuition fee for student on leave 	<p>CHF 50</p>
<ul style="list-style-type: none"> ➤ Administrative semester tuition fee for student on medical leave attested by a medical certificate, when the incapacity runs into a new semester and goes beyond 30 October for the Autumn Semester and 31 March for the Spring Semester 	<p>CHF 50</p>
<ul style="list-style-type: none"> ➤ Administrative fee for a guaranteed readmission further to a withdrawal from the studies 	<p>CHF 50</p>
<ul style="list-style-type: none"> ➤ Administrative fee for re-registration in addition to the semester registration tuition fee 	<p>CHF 100</p>
<ul style="list-style-type: none"> ➤ Issue of a new Multi-services card 	<p>CHF 10</p>